

Lamerton Parish Council

Clerk: Mrs. Caroline Oxenham, 1 Abbotsfield Crescent, Tavistock, Devon, PL19 8EY

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To: All Members of Lamerton Parish Council

You are summoned to attend a **MEETING of LAMERTON PARISH COUNCIL** to be held on **Tuesday 8th September 2026** at 7.30pm at Lamerton Sports and Community Centre for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend. **Members of the public are invited to make representations** in writing to their local Councillor OR the Clerk OR in person prior to the commencement of the meeting proper. Representatives from other agencies are also invited to attend the meeting and address Council prior to the meeting proper.

Signed Mrs C Oxenham Parish Clerk Date 1st September 2026

PUBLIC QUESTION TIME

AGENDA

1. Apologies
2. Declarations of Interest
3. Approval of the minutes of the meetings held on:
 - a) 14th July 2026
 - b) Extraordinary meeting 12th August 2026 (if available)
4. Community Centre
 - a) Appointment of Councillor representative
 - b) Discussion regarding any updates re the lease and works going forward
 - c) Acknowledge receipt of notice of intent to fit solar panels to the hall
5. To discuss any updates re Highways Issues:
 - a) Newly re-opened access at Camplehaye
6. Finances
Unity Bank balances as at 31/08/26 – Current account £13,329.80 Reserves £15,487.96 Special Events £787.28
 - a) Invoices due for payments to be authorised:

Clerks salary August	£334.16
HMRC June (tax)	£78.40
Bank admin fee	£7.00
Tree Spec (if not already approved)	£3132.00

- b) To receive mid-point financial summary
 - c) To consider and approve increase in payroll administration fees
 - d) to approve annual increment (clerk) and acknowledge NALC pay increase (both backdated to 1st April 2026)
7. Traffic and VAS camera updates
8. Website – any updates
9. Planning
 - a) for discussion/decision:

WDBC 2300/26/TCA	T1:Beech – Crown lift to 4m above ground level all around tree, prune eastern and north eastern canopies by a maximum of 2m and no further T2:Variegated Maple – Crown reduce by up to 1m to reshape and tidy and contain G3:Ash/Hazel – Recoppice 5x Hazel and 1xAsh T4:Holm Oak – Reduce to previous pruning points, approximately 2m reduction
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	G5:Hazel – Recoppice 4xHazel, ensuring clearance from garage Rationale: These works are proposed as part of the reasonable and responsible maintenance of this garden Church Cottage, Church Avenue, Lamerton, PL19 8RN
WDBC 2316/26/PHH	Application to determine if prior approval is required for proposed 8m(L)x 4.8m (w) x 2.9m (h) rear extension, using materials to match existing dwelling Homeleigh, Heathfield, PL19 0LF

b) for information only:

WDBC 1567/25/FUL	Erection of 5 dwellings and creation of access Land at Sx 448 762 (Land to South of Fortesque Terrace), Lamerton	Appeal dismissed Refusal
WDBC 0671/26/FUL	Siting of mixed-use building (agricultural and equestrian) and hardstanding area Moorlands, Heathfield PL19 0LE	Conditional approval
WDBC 2382/26/PAA	Application to determine if prior approval is required for the enlargement of a dwelling house consisting of (b) one additional storey, where the existing dwelling house consists of one storey Homeleigh, Heathfield, PL19 0LF	Information only

10. Neighbourhood Plan group – to receive any updates and note any interim reports

11. Cemetery a) Update re Land Registry enquiries

b) Condition of the cemetery seat

c) To note need to renew cemetery contract/re-tender for next year

12. Litter picking

13. To ensure all Councillors are operating a generic Email address as highlighted in the audit

14. Defibrillator – update re availability of pads

15. Annual review of policies and procedures:

a) Investment Strategy

b) Statement of Internal Control

c) Asset register

d) Social Media Policy

e) Anti-Fraud and Corruption Policy

f) Cemetery terms and conditions

g) General Privacy Notice

h) Complaints procedure

i) Transparency code

j) Financial Regulations

k) Standing Orders

l) Code of Conduct

16. Correspondence

Letter from WDBC – notice of scoping of the South Hams and West Devon Joint Local Plan

17. Minor items/any other business

a) To consider meeting patterns for next year to enable clerk to book the hall

18. Date and time of next meeting – Tuesday 6th October 2026, 7.30pm

19. Close