

DRAFT

Minutes of the Annual General Meeting of **LAMERTON PARISH COUNCIL** in Lamerton Community Centre
On **Tuesday 19th May 2026 at 8.00pm**

Present: Cllr A Cole (Chair), Cllr S Deeks (vice-chair), Cllr K Dreher, Cllr M Exley-Deane, Cllr R Geake

Absent: Cllr A Reid

In Attendance: Mrs C Oxenham (Parish Clerk), Cllr Grainger (DCC), 4 members of the public

PUBLIC QUESTION TIME

No questions

68-2026 TO ELECT A CHAIR AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Cole was nominated by Cllr Dreher, seconded by Cllr Exley-Deane and agreed by all.
Acceptance of office duly signed.

69-2026 TO ELECT A VICE-CHAIR AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Deeks was nominated by Cllr Dreher, seconded by Cllr Exley-Deane and agreed by all.
Acceptance of office duly signed.

70-2026 APPOINTMENT OF COMMUNITY CENTRE REPRESENTATIVE

Deferred to the next meeting.

71-2026 APPOINTMENT OF OFFICERS TO NEIGHBOURHOOD PLAN GROUP

a) Appointment of Chairman

Cllr Dreher proposed Cllr Cole be appointed, seconded by Cllr Exley-Deane and agreed by all.

b) Appointment of Project Manager

Cllr Exley-Deane proposed that Cllr Dreher be appointed, seconded by Cllr Cole and agreed by all.

c) Appointment of Secretary

Cllr Dreher proposed that Sarah Heaps be appointed, seconded by Cllr Exley-Deane and agreed by all.

d) Appointment of Committee (up to 12 members of the public)

All existing committee members (including Cllrs Dreher, Cole and Exley-Deane) have agreed to continue. Cllr Dreher proposed they be reappointed, seconded by Cllr Exley-Deane and agreed by all.

72-2026 APOLOGIES

Cllr Reid had sent her apologies in advance of the meeting (holiday)

73-2026 DECLARATION OF INTERESTS

None

74-2026 APPROVAL OF THE MINUTES OF THE MEETINGS HELD ON:

a) 24th March – Following notice that the secretary of the Community Centre had been incorrectly stated, Cllr Exley-Deane proposed that these minutes be adopted as a true record of the meeting, seconded by Cllr Dreher and agreed by all.

b) Extraordinary meeting on 20th April 2026

Cllr Exley-Deane proposed that these minutes be adopted as a true record of the meeting,

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seconded by Cllr Dreher and agreed by all.

75-2026 COMMUNITY CENTRE – TO DISCUSS ANY PROGRESS RE THE LEASE AND WORKS GOING FORWARD

There is nothing further to report.

76-2026 TO DISCUSS ANY ISSUES RE HIGHWAYS ISSUES

Newly re-opened road at property at Camplehaye – Cllr Jory was not in attendance

77-2026 FINANCES

Unity Trust bank balance as at 30th April 2026 – current account £16,226.21, reserves account £15,413.03 and Special Events £783.47. Total £32,400.04.

a) Invoices due for payment to be authorised. Proposed Cllr Exley-Deane, seconded Cllr Deeks. All in favour. All payments have been loaded ready for authorisation by Cllr Cole and Dreher asap.

Clerks salary April and May	£668.52
HMRC (April and May)	£157.00
WMSomerville (Allotments Standing Order)	£300.00
DM Payroll Services	£144.00
CAB Grant	£200.00
Unity Trust Bank (account management fee March and April)	£14.00
WDBC (Dog bin emptying Oct – March 2025)	£95.47
Dartprint (booklets – NPG)	£80.00
Dartprint (flyers – NPG)	£80.00
Lamerton Sports and Com. Centre (Hall hire March and April)	£30.00
Pogo Digital (Website)	£498.00
South Hams District Council (NP Maps)	£144.00
Aalgaard Renshaw (Internal audit fee)	£180.00
123Connect (Web domain fee)	£139.20

b) Update re the application for grant funding for the NPG (Cllr Jory Locality) - No further progress

78-2026 APPROVAL OF 2025-26 ACCOUNTS AND ANNUAL RETURN

a) To document receipt of the internal audit and action any points raised.

Having reviewed the accounts the internal auditors were of the firm opinion that the control objectives set out in the report have been achieved to a high standard. It is recommended that to comply with the new rule 'Assertion 10' (which relates to digital and data compliance requirements), personal email addresses should not be used and all Councillors should use a generic account.

b) To approve and sign the Certificate of Exemption (copy circulated to Members). Duly signed.

c) To approve and sign the Annual Governance Statement (copy circulated to Members). Duly signed

d) To approve and sign the Accounting Statements (copy circulated to Members). Duly signed

e) To approve and sign all other documents required for submission (copy circulated to Members).

Copy of asset register duly signed.

f) To note date for the publication of the notice of the exercise of public rights.

Having considered all of the above, Cllr Geake proposed their authorisation and acceptance, seconded Cllr Exley-Deane and approved by all.

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79-2026 TRAFFIC UPDATE AND VAS CAMERA UPDATE

Nothing much to currently report.

80-2026 WEBSITE – UPDATES RE ANY ACTIONS REQUIRED

Nothing to report.

81-2026 PLANNING

a) For information only:

WDBC 0761/26/COM	28 (one month)Communication PD Application Road to Orchard Cottages, Lamerton, PL19 8RX Notice of intent to install electronic communication apparatus comprising one light wooden pole at 8m high (Ref ONEA1874893	Information only
WDBC 0046/26/PDM	Application to determine if prior approval is required for a proposed change of use of agricultural building to 2No dwellinghouse (Class C3) and for associated development (Class Q) Land at Sx 449 795, Hays Down	Prior approval required and refused
WDBC 0205/26/FUL	Single storey extension Venn House Residential Home, Lamerton, PL19 8RX	Conditional approval
WDBC 0206/26/LBC	Listed building consent for single storey extension Venn House Residential Home, Lamerton, PL19 8RX	Conditional approval

b) For discussion:

WDBC 1008/26/FUL	Construction of detached dwellinghouse 3 Lamerton Villas, Lamerton, PL19 8QB	Object Proposed Cllr Exley-Deane, seconded Cllr Dreher. All in agreement.
WDBC 1075/26/LBC	Listed Building Consent for a lime mortar protective shelter coat to the front elevation, replace cement plaster on sitting room walls with lime plaster, replace modern changes to sitting room fireplace with an oak and steel lintel The Old Manor, Chaddlehanger, Lamerton, PL19 0LG	Support Proposed Cllr Exley-Deane, second Cllr Deeks. All in favour
WDBC 0299/26/PDM	READVERTISEMENT (revised documents) Application to determine if prior approval is required for a proposed change of use of agricultural building to 4No dwellinghouse (Class C3) and for associated development (Class Q (a+b)) Barn at Sx 439 774 (Hurditch Farm), Tavistock	Object Proposed Cllr Exley-Deane, second, Cllr Dreher. All in favour.
WDBC 0908/26/PIP	Application for permission in principle for proposed construction for up to 9 dwellings Development site at Sx 447 766, Lamerton	Object Proposed Cllr Deeks, second Cllr Dreher and agreed by all.

82-2026 NEIGHBOURHOOD PLAN GROUP

a) To note any updates – First drop- in session tonight attended by 8 parishioners with questions about another application not on this agenda. Further drop-in sessions have been organised

b) To discuss offer of the use of the small meeting room during coffee mornings – this has been gratefully accepted.

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83-2026 CEMETERY

a) Update re land registry enquiries – the application has been rejected as the property cannot be identified , it is not a property with a recognised postal description. – Need to get a plan. Clerk to contact Land Registry to explain the situation and ask exactly what they need.

b) Condition of cemetery seat - no progress yet.

c) To consider quotes for the removal of the damaged beech tree – thighs/unguarded/purple is the location of the tree. Cllr Grainger will make enquiries with Highways to see if they can deal with it.

84-2026 LITTER PICKING

Next date is 14/06/26 at 2pm at the village hall carpark.

85-2026 REPRINT OF THE BOOK OF LAMERTON UPDATES

DALC has reported that as the council would be charging to make a profit as opposed to covering costs, it would amount to trading. The Parish Council do not have the power to exercise the General Powers of Competence. There is nothing further which can now be done to progress this issue. It may be that the community centre committee take it up at some point.

86-2026 CORRESPONDENCE

Email from Cllr Grainger regarding the reduction in DCC bus services

Information about Local Council Weed Management Survey (supported by DALC and DCC)

Surface Dressing Programme Maintenance schedule.

Notice from DNPA re cast iron signposts. – Cllr Exley-Deane will supply W3W for the location of others in the area.

87-2026 MINOR ITEMS

Lamerton sign on the way into the village was reported to Cllr Grainger as needing attention.

Pitland Corner obscurity of hedge reported to Cllr Grainger who will have a drive through the village next week.

88-2026 DATE AND TIME OF NEXT MEETING

Extraordinary Meeting 2nd June 2026 to discuss planning application.

Tuesday 14th July at 7.30pm

89-2026 CLOSE – The meeting closed at 21.25pm