

## DRAFT

Minutes of the Meeting of **LAMERTON PARISH COUNCIL** in Lamerton Sports and Community Centre  
On **Tuesday 18<sup>th</sup> November 2025** at **19.30 pm**

**Present:** Cllr A Cole (chair), Cllr K Dreher, Cllr S Deeks, Cllr M Exley-Deane, Cllr R Geake

**Absent:** All present

**In Attendance:** Mrs C Oxenham (Parish Clerk), 3 members of the public, Cllr N Jory (WDBC)

### **PUBLIC QUESTION TIME**

A parishioner raised the issue of a blocked manhole at Venn corner. Water is travelling across the road and there are concerns that when it is icy this will cause a hazard.

### **142-2025 APOLOGIES**

All present.

### **143-2025 DECLARATIONS OF INTEREST**

No interests were declared.

### **144-2025 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 7<sup>th</sup> OCTOBER 2025**

Cllr Dreher proposed that the minutes be adopted as a true record, seconded by Cllr Exley-Deane and agreed by all.

### **145-2025 COMMUNITY CENTRE**

i) To discuss any progress regarding the lease:

A new meeting date is to be organised. Clerk to liaise with Katie Ayland. Cllrs asked Tim Culverhouse if minutes were available from the last meeting. Although some notes had been made they were in rough form. It was agreed that the next meeting will be recorded and the Parish Clerk will type up the notes.

ii) To discuss any responses from parishioners re potential raise in precept for funding.

One parishioner was in support of this but queried the reference to lottery funding (in the newsletter) used to build the hall. The statement stating that lottery funding had been obtained was incorrect.

A second parishioner asked that funds directed to the church be reallocated to the hall. The Parish council do not make any grants to the church, however they do own and maintain the cemetery.

### **146-2025 TO DISCUSS ANY UPDATES RE HIGHWAYS MATTERS**

i) Newly re-opened road access at Camplehaye – Cllr Jory continuing to make enquiries

ii) Mullywell man-hole issue – this has been reported to DCC Highways (W251890596)

iii) General road conditions/markings – Cllr Exley-Deane has received a response from Highways who are not going to carry out any further works at the moment. Cllr Exley-Deane to forward copies of correspondence for him to also make enquiries.

iv) To discuss any response from the Enforcement Officer re land East of Summer Green – Clerk has received an acknowledgement (a month ago) and a response that 'I haven't yet had time to review and respond fully but will do so in due course'. Copies to be sent to Cllr Jory to follow up.

### **147-2025 TRAFFIC UPDATE AND VAS CAMERA UPDATE**

VAS – The camera at north end is still broken.

Speedwatch – Continues to report drivers. Figures are on par with previous years.

### **148-2025 WEBSITE – UPDATES RE ANY ACTIONS REQUIRED**

Nothing to report

## DRAFT

### 149-2025 **PLANNING**

a) For information only:

WDBC 2205/25/FUL	Erection of detached dwelling 3 Lamerton Villas, Lamerton	Refusal
WDBC TPO 1123	Tree Preservation Order Copper Beech Fagus sylvatica 'Purpurea' 3 Lamerton Villas, Lamerton	TPO ordered

b) For discussion/decision:

WDBC 2879/25/FUL	Demolition stables and rebuild within existing bunded enclosure and change use of existing bunded enclosure from agricultural to equine Lower Hill Farm, Lamerton	Neutral Proposed Cllr Dreher, seconded Cllr Deeks. All in favour
DCC DPX/DCC/4445 /2025	Extension to existing transfer station at Haye Down Industrial Estate, Haye Down, PL19 ONN	Support Proposed Cllr Geake, seconded Cllr Exley-Deane. All in favour.
WDBC 3053/25/FUL	Erection of 3 dwellings and creation of access. Land at Sx 448 762 (Land to South of Fortesque Terrace) Lamerton	Object (for reasons stated at previous application. Proposed Cllr Exley-Deane, seconded Cllr Dreher. All in favour
WDBC 3217/25/OPA	Outline application with all matters reserved accept access for residential development of up to 20 dwellings, formation of new access and associated works Land at Sx 445 766	To be deferred to an extraordinary meeting called for 2 <sup>nd</sup> December 2025

### 150-2025 **FINANCES**

Unity Trust Bank account balances as at 31<sup>st</sup> October 2025 Current account £15,382.81, Reserves £15,252.66, Special Events account £775.18.

a) Invoices due for payment to be authorised:

Clerks salary October and November	£668.52
HMRC October and November	£157.00
HMRC Employers NI contributions	£5.22
Unity Trust (account management fee Oct)	£6.00
Elliott Groundcare (Cut 10 and 11)	£260.00
Dartprint	£76.50
Lamerton Sports and Community Centre Hall hire (Sept and Oct)	£30.00

Proposed Cllr Deeks, seconded Cllr Dreher and agreed by all. Clerk has loaded payments onto the account ready for authorisation by Cllrs Dreher and Cole asap.

b) To consider second draft precept – Nothing further to add at this point. The precept will be set at the next meeting and the grant application made by the Community Centre will be discussed then.

### 151-2025 **NEIGHBOURHOOD PLAN GROUP – TO NOTE ANY UPDATES**

Clerk had previously circulated the 33<sup>rd</sup> Interim Report. Cllr Dreher proposed that the action to continue to sanction the publication on the Parish Council website of ongoing draft revisions to the draft Neighbourhood Plan as completed by the task groups be approved, seconded by Cllr Deeks and agreed by all. Cllr Jory was asked if he would be able to provide any help towards printing costs from his Locality Budget. Cllr Dreher to forward approximate costs for him to consider.

## DRAFT

### **152-2025 CEMETERY – UPDATE RE WATER, HEDGES AND TREES**

CLRs Cole and Deeks have now been to look round the cemetery. There are works needed to clear the overgrowing hedges which are becoming invaded by brambles and other weeds. The area between the cemetery and the farmhouse is becoming untidy with objects being put on top of the hedge. Clerk to contact the Parish lengthsmen and Elliott Groundcare for a quote for these works. Cllr Cole happy to meet them on site.

### **153-2025 REPRINT OF THE BOOK OF LAMERTON**

There have been half a dozen responses from people who would be interested in a reprinted book. This is a long way off the numbers needed to make this a viable project. To be discussed with the community centre at the next meeting. The books could be sold as a fund-raising project which could generate more interest.

### **154-2025 REVIEW OF POLICIES AND PROCEDURES**

- a) Investment Strategy
- b) Statement of Internal Control – Amendments required
- c) Asset Register
- d) Social Media Policy
- e) Anti-Fraud and corruption policy
- f) General Privacy Notice
- g) Complaints procedure
- h) Transparency code
- i) Financial Regulations
- j) Standing Orders
- k) Code of Conduct

Minor amendments required to the Statement of Internal Control to update banking details from TSB to Unity Trust and the internal auditor from Sally Spry to Aalgaard Renshaw. Cllr Dreher proposed these amendments and redates for all policies and procedures seconded by Cllr Geake and agreed by all.

Cemetery Terms and Conditions to be deferred to the next meeting for further discussion.

### **155-2025 CORRESPONDENCE**

- a) To note availability of Southern Link funds for DALC training courses
- b) To note concerns of a resident regarding parking issues at Chestnut Close. Cllr Deeks proposed that clerk write to the concerned resident directing them to DCC Highways and the Housing Association who are responsible for many of the houses in the Close.

### **156-2025 MINOR ITEMS/ANY OTHER BUSINESS**

None

### **157-2025 DATE AND TIME OF NEXT MEETING**

Extraordinary meeting – 2<sup>nd</sup> December 2025 in the main hall at 7.30pm  
Regular meeting 13<sup>th</sup> January 2026 at 7.30pm

### **158-2025 CLOSE – The meeting closed at 20.50pm**