

# DRAFT

Minutes of the Meeting of **LAMERTON PARISH COUNCIL** in Lamerton Sports and Community Centre  
On **Tuesday 7<sup>th</sup> October 2025** at **19.30 pm**

**Present:** Cllr A Cole (chair), Cllr K Dreher, Cllr S Deeks, Cllr M Exley-Deane, Cllr R Geake

**Absent:** Cllrs Grainger (DCC) and Jory (WDBC)

**In Attendance:** Mrs C Oxenham (Parish Clerk), 1 member of the public, 2 Baker Estates representatives

## **PUBLIC QUESTION TIME**

Baker Estates (Graham Hutton and Richard Ayre) addressed Cllrs to update them with their plans for land behind The Farriers. Previous application for housing was refused. A pedestrian crossing and road calming measures would form part of the application. Outline planning permission will be sought shortly which will be a similar application to the previous one. Although the site hasn't changed, circumstances have. Cllrs wished to know if they will comply with ONS data. This would not be a factor for inclusion in an outline planning application but would be discussed more fully further down the line. They were thanked for keeping the Parish Council informed.

A parishioner had noticed in the cemetery that a new tree has been planted. Its position was queried. The hedges also need some attention as overgrown.

## **122-2025 APOLOGIES**

No apologies

## **123-2025 DECLARATIONS OF INTEREST**

No interests were declared.

## **124-2025 TO APPOINTMENT NEW VICE-CHAIR**

Following Cllr Cole's appointment as chair, Cllr Dreher proposed that Cllr Deeks be appointed as vice-chair, seconded by Cllr Exley-Deane and agreed by all. Cllr Deeks accepted this appointment and duly signed the Declaration of Acceptance of Office.

## **125-2025 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 9<sup>th</sup> SEPTEMBER 2025**

Cllr Exley-Deane proposed that the minutes be adopted as a true record, seconded by Cllr Geake and agreed by all.

## **126-2025 COMMUNITY CENTRE - TO DISCUSS PROGRESS RE THE LEASE AND ASSOCIATED COSTS**

Cllr Deeks has been to another Community Centre meeting and briefly reported to the committee that the Parish Council had been looking at how much money was potentially required annually to maintain the hall. He reiterated that the Parish Councils only source of income is raising money through the precept which may not be welcomed by parishioners. This would not be a decision which would be taken lightly and parishioners would need to be consulted. Clerk has asked for copies of the minutes.

In the meantime, clerk has contacted DALC who have raised a few further queries regarding the initial set-up of the lease. DALC have advised that it appears the PC have simply '*granted the charity (ie the hall committee) the right to erect a building on the land. In those circumstances the PC wouldn't normally have any responsibility for maintaining the building, which would belong to the charity until the lease expires.*'

Further advice from DALC is that '*to avoid increasing the burden on the taxpayer, the first approach should be to look at the effectiveness of marketing and income generation by the charity.*'

Clerk will ask again for copies of the minutes and grant application with accounts should one be required next year.

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### 127-2025 TO DISCUSS ANY UPDATES RE HIGHWAYS MATTERS

i) Newly re-opened road access at Camplehaye – Cllr Jory was not in attendance. No update. Cllr Exley-Deane proposed that we contact the planning officer ourselves, seconded by Cllr Deeks and agreed by all. Cllr Dreher will find the necessary references to quote.

ii) Mullywell man-hole issue – this has been reported to DCC Highways (W251890596)

### 128-2025 TRAFFIC UPDATE AND VAS CAMERA UPDATE

VAS – Road markings, line painting at the school and the rumble strips at the north end of the village have all been raised again with Highways. The camera at north end is still broken.

Speedwatch – 354 motorists to date have been reported this year.

### 129-2025 WEBSITE – UPDATES RE ANY ACTIONS REQUIRED

Nothing to report

### 130-2025 PLANNING

a) For discussion/decision:

WDBC 2734/25/FUL	Replacement dwelling.  Belgrove Bungalow, Lamerton PL19 8SA	Support *  Proposed Cllr Exley-Deane, seconded by Cllr Deeks. All in favour.
WDBC 2462/25/HHO  2463/25/LBC	Householder application for proposed utility room extension and installation of a new wood burning stove.  Listed Building Consent for proposed utility room extension and installation of a new wood burning stove.  Willestrew House, Lamerton PL19 8PZ	Support Prop. Cllr Deeks, second Cllr Geake. All in favour

\* Belgrove Bungalow – All in favour subject to the carbon emission concerns being addressed.

### 131-2025 FINANCES

Unity Trust Bank account balance as at 30<sup>th</sup> September 2025 £18,553.34, Reserves £12602.66, Special Events account £775.18. Currently paper copies of the bank statements are produced. Cllr Dreher proposed that paper copies are cancelled, seconded by Cllr Deeks and agreed by all. Clerk to cancel at the bank.

a) Invoices due for payment to be authorised:

Clerks salary (Sept)	£339.26
HMRC (Sept)	£79.80
Unity Trust (account management fee Sept)	£6.00

Proposed Cllr Deeks, seconded Cllr Dreher and agreed by all. Clerk has loaded payments onto the account ready for authorisation by Cllrs Dreher and Cole asap. There is no payment due for employers NI contribution this month. Payroll have confirmed this charge is calculated on a month-by-month basis.

b) To authorise completion of setting up a regular Standing Order for payment of £300 p.a. with effect from 1<sup>st</sup> April 2026 to Mr May Somerville for allotment rent. As no further clarification has been received from Mr May Somerville, existing bank details will be used. Proposed Cllr Dreher, seconded Cllr Deeks. All in favour.

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c) To consider first draft precept (previously circulated) – Interest is accruing on the reserve account which is to be left there, rather than be transferred out as previously happened.

Cllr Dreher proposed that the Contingency (£1000), cricket club (£150) and elections (£1500) ringfenced funds all be transferred to the reserves account until needed. Seconded by Cllr Cole and agreed by all.

### **132-2025 NEIGHBOURHOOD PLAN GROUP – TO NOTE ANY UPDATES**

There is no funding available, but all the members of the NPG were asked if they were prepared to commit to continuing to work on this, 6 members have agreed to do so. Small task groups have been set up to review drafts and edits. It is hoped that by the end of the year, support from AECOM will still be available and a draft will be available for regulation 14. Cllr Cole will contact Cllr Jory to ask if he is able to release any of his Locality Funds.

### **133-2025 CEMETERY – UPDATE RE WATER, HEDGES AND TREES**

Cllr Exley-Deane proposed that both yew trees are trimmed in full, seconded by Cllr Deeks and agreed by all. As the estimate from the cemetery groundsman (£120 per tree) was so long ago, a sum of up to £150 per tree was authorised.

Cllr Cole to contact the lengthsman for a hedge trimming quote.

### **134-2025 NEWSLETTER**

A draft has been circulated to all. Following some suggestions for amendment. Cllr Exley-Deane proposed that it be sent to print, seconded by Cllr Deeks and agreed by all.

### **135-2025 REPRINT OF THE BOOK OF LAMERTON**

Cllr Cole has been advised that coloured pictures (approximately 16 pages) could be factored in to any reprints of the book at the original quoted cost. A paperback copy is a possibility, but a hardback would normally be produced first. Cllr Dreher proposed that in addition to an item in the newsletter, Cllr Deeks puts a similar post on Facebook, seconded by Cllr Geake and approved by all. Expressions of interest are to be directed to the clerk.

### **136-2025 REVIEW OF POLICIES AND PROCEDURES – Deferred until next meeting**

- a) Investment Strategy
- b) Statement of Internal Control – Amendments required
- c) Asset Register – update date
- d) Social Media Policy –
- e) Anti-Fraud and corruption policy
- f) Cemetery terms and conditions
- g) General Privacy Notice
- h) Complaints procedure
- i) Transparency code

Standing Orders and Code of Conduct to be included in the review

### **137-2025 CORRESPONDENCE**

a) To note comments regarding the PC's stance on intentions to follow up with the WDBC Enforcement Team to ensure compliance with regulations in respect of Refused Planning Application 1842/22/FUL (Land to the East of Summer Green).

Cllr Exley-Deane proposed that the clerk write to the enforcement officer and Cllr Jory to further raise these concerns. The Planning officers' comments are not in line with the Enforcement officer. Seconded by Cllr Dreher. All in favour.

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b) To note comments regarding activities in the field at the back of the gardens in Outerdown. Councillors are not aware of any information. Cllr Dreher proposed that this be conveyed to the concerned parishioner, seconded by Cllr Deeks and agreed by all.

c) To consider request for permission to plant a memorial tree – Clerk to contact the family and ask if there was a particular place they favoured for planting. It could possibly be accommodated in the cemetery or on land adjacent to parish hall with appropriate permissions.

**138-2025** **TO NOTE DATES OF NEXT YEARS MEETINGS**

Cllr Dreher proposed that the meeting dates organised by the clerk for 2026 are approved, seconded by Cllr Exley-Deane and agreed by all:

13<sup>th</sup> January, 24<sup>th</sup> February, 24<sup>th</sup> March, 19<sup>th</sup> May (APM and AGM), 14<sup>th</sup> July, 8<sup>th</sup> September, 6<sup>th</sup> October, 17<sup>th</sup> November

**139-2025** **MINOR ITEMS/ANY OTHER BUSINESS**

Cllr Cole enquired as to the whereabouts of a marquee and trailer purchased jointly with the Brentor community some time ago. The chair of Brentor Village Hall committee responded while the meeting was in progress and confirmed its safe storage in Liddaton.

**140-2025** **DATE AND TIME OF NEXT MEETING**

Tuesday 18<sup>th</sup> November 2025 at 7.30pm

**141-2025** **CLOSE** – The meeting closed at 21.45pm